



# Provider Access Policy

<b>Date of approval:</b>	September 2022
<b>Approved by:</b>	Consilium Academies
<b>Date of next review:</b>	September 2023



## Contents

1. Aims
2. Legislation and statutory guidance
3. Student entitlement
4. Procedure
5. Roles and responsibilities
6. Premises and facilities

### 1. Aims

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer.

### 2. Legislation and Statutory Guidance

This policy is based on statutory guidance from the Department for Education: Careers guidance and access for education and training providers July 2021 and complies with the school's legal obligations under Section 42B of the Education Act 1997.

### 3. Student Entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### 4. Procedure

A provider wishing to request access should contact Ruth Hampson, our Assistant Headteacher for Personal Development and line manager of our Careers Coordinator, on 01325 351377 or email: [wvy.careers@consilium-at.com](mailto:wvy.careers@consilium-at.com)

### 5. Roles and Responsibilities

The Careers Coordinator is responsible for

- maintaining the provider access register;
- inviting providers into school and facilitating their visits;
- ensuring that safeguarding arrangements are in place in line with Consilium policy on child protection and safeguarding.

Providers are responsible for

- providing any information requested in a timely manner eg. Full names and DBS numbers of staff visiting;
- following all instructions regarding safeguarding from school staff.

### 6. Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers Library in the Opportunity Zone which is available to all students.

This policy will be reviewed by Governors every two years or earlier if considered necessary.